

STATE OF MARYLAND
DEPARTMENT OF HEALTH AND MENTAL HYGIENE



John M. Colmers
Chairman
Joseph R. Antos, Ph.D.
George H. Bone, M.D.
Jack C. Keane
Bernadette C. Loftus, M.D.
Thomas R. Mullen
Herbert S. Wong, Ph.D.

Stephen Ports
Acting Executive Director

Gerard J. Schmith
Deputy Director
Hospital Rate Setting

Mary Beth Pohl
Deputy Director
Research and Methodology

HEALTH SERVICES COST REVIEW COMMISSION

4160 Patterson Avenue, Baltimore, Maryland 21215
Phone: 410-764-2605 - Fax: 410-358-6217
Toll Free: 1-888-287-3229
www.hsrc.state.md.us

October 24, 2011

To: Chief Financial Officers
From: Claudine Williams, Associate Director, Policy Analysis and Research (C.W.)
Re: Revised Templates and Secure Transmission Instructions for the Admissions Denied for Medical Necessity Report

This memo requires that hospitals submit denied inpatient discharges on a revised standard template, introduces a new process for hospitals to submit the completed template, and reviews the submission deadlines.

Background

At the August 5, 2009 public meeting, the Commission approved staff's recommendation requiring hospitals to submit inpatient discharges that occurred during the fiscal year that had been denied for medical necessity. Beginning in 2010 hospitals submit, on a quarterly basis, the following data for all cases with length of stay more than one day where the **entire** admission has been denied for medical necessity:

- 1) Medical record number;
- 2) Date of admission; and
- 3) Total charges billed.

Revised Template for Admissions Denied for Medical Necessity Report

Commission staff has attached to this memorandum and posted to our website new versions of the Admissions Denied for Medical Necessity template (http://www.hsrc.state.md.us/pdr_clarifications.cfm). In these templates, you will find a number of dropdown menus and auto-populated fields to assist in the completion of this report.

New Process for Data Submission

Beginning with the FY2012 Q1 submission, Commission staff will require that all Maryland acute care hospitals transmit the Admissions Denied for Medical Necessity data directly to our data vendor by way of dedicated secure private connections, either Repliweb or T-1 connection. These connections should be available to hospitals, as HSCRC requires hospitals to set up a secure private data transfer connection with St. Paul by July 1, 2011.

Deadline Reminders

Completed templates are due to the HSCRC 45 days after the end of each quarter.

Quarter	Due Date*
Q1	November 15 th
Q2	February 15 th
Q3	May 15 th
Q4	August 15 th

*If the 15th falls on a weekend or holiday, the template will be due on the next business day.

If you have any questions concerning the above, please contact Oscar Ibarra (410-764-2566) or Andrea Strong (410-764-2571).